



PUNAKAIKI
RESORT



www.punakaiki-resort.co.nz
Statehighway 6, Punakaiki 03)7311168

Contents

	Page
Banqueting Facilities and Capacity (with floor plan)	4
Quote	5
Accommodation	6
Canapés Menus	8
Buffet Menus	9
Set Menus	9
Post Wedding Brunch	11
Beverage Selection	11
Recommendations	14
Leisure Activities	15
Wedding Planner	16

Congratulations

The staff at Punakaiki Resort would like to take this opportunity to congratulate you on your engagement and thank you for considering the Resort as the location for your wedding celebrations.

We make your day particularly memorable...

To ensure your wedding preparations are as stress-free and enjoyable as possible, we would like to offer the services of our dedicated Wedding Co-ordinator. This will ensure that your wedding is tailored to your individual needs, tastes and preferences.

Your wedding is an important time in your life and at Punakaiki Resort we realize that it can also be a stressful time which is why our wedding co-ordinator will provide experienced service and support to ensure that your day is particularly memorable.

Venues

As a unique option for your wedding, you may like to consider the exclusive hire of the Resort for you and your guests. The Resort can accommodate up to 90 of your family and friends with exclusive use of Waterline Restaurant and Bar. Your guests will enjoy a night in one of our comfortable rooms and Resort staff will be completely dedicated to your function and satisfying the needs of your guests. If you would like more information about this option, please do not hesitate to contact your Wedding Co-ordinator.

Wedding Ceremony Locations

Punakaiki Resort offers a selection of excellent wedding locations to suit your requirements. The locations are unlimited, both in the Resort and in the surrounding Paparoa National Park. We have provided some suggestions:

Punakaiki Beach - only metres from the resort this beach would provide a stunning backdrop for your wedding ceremony and bridal photos.

Waterline Restaurant Balcony - This provides an ideal wet weather option. The private balcony has a spectacular view of the wild West Coast beach directly in front of the Resort.

Waterline Bar - A perfect indoor option, with a private bar for guests to enjoy post-ceremony drinks and canapés.

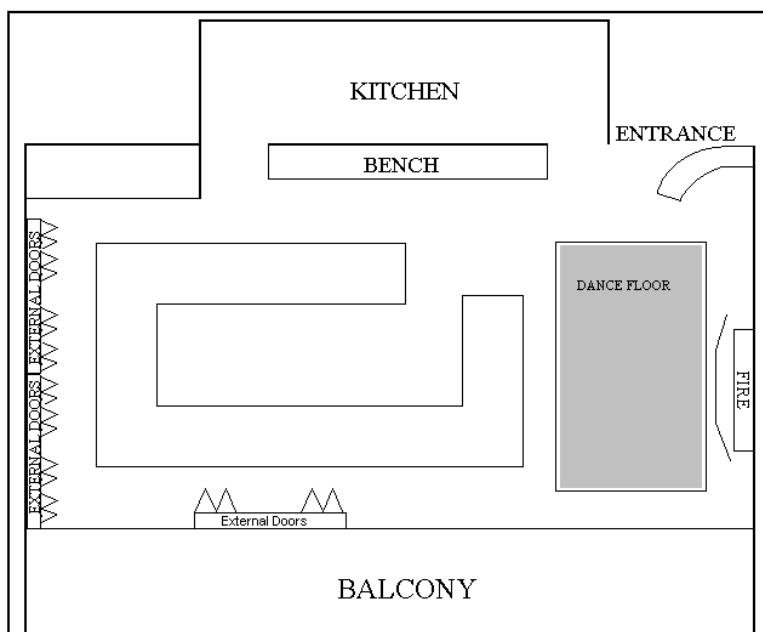
The Punakaiki Resort tunnel - A unique wet weather option, this location would give your guests something to talk about for years to come!

Wedding Reception

Punakaiki Resort has two options for your wedding reception. For larger occasions dine in the Waterline Restaurant, or for a more intimate affair, the Waterline Bar provides spectacular views of the beach. You may like to enjoy pre-dinner drinks and canapés with your guests on our private balcony while the sun sets spectacularly over the ocean and then move into the restaurant or bar for your reception. Venue hire is until 12pm, although this can be extended by prior arrangement.

Waterline Restaurant

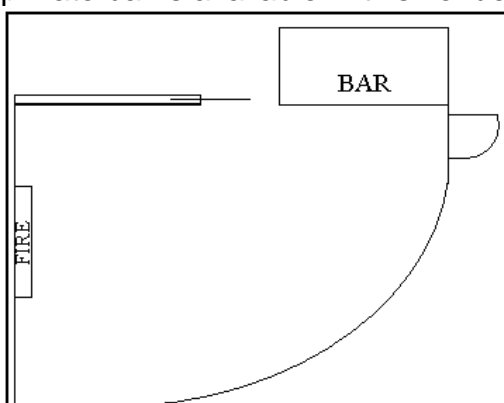
Seats up to 90 people, with a private sheltered balcony for your guests to enjoy pre-dinner drinks.



Example table layout for 50 people with area for dance floor

Waterline Bar

Ideal for intimate occasions, this venue can accommodate up to 50 guests. A private bar is available in this venue.



Let us prepare a quote for you...

Consult with the Resort's Wedding Co-ordinator and allow us to tailor a quote that is specific to your needs and requirements.

To ensure the venue is available for your occasion, we will require a non-refundable deposit within 28 days of receiving your quote. We will confirm receipt of your deposit.

Prices quoted are subject to alteration due to circumstances beyond our control although, every effort is made to honour these.

Payment of Accounts

The deposit is required within 28 days of receiving your quote to confirm your booking. The management fee and food cost (based on final numbers) is to be settled 7 days prior to the event. All bar charges and any incidentals are to be settled within 2 days of the event.

Cancellation of your wedding at Punakaiki Resort

In the unfortunate circumstance that you must cancel your wedding reservation, Punakaiki Resort reserve the right to retain your deposit or any part of which is considered appropriate to cover expenses incurred.

Management Fee

Included in our quote is a management fee. The management fee includes venue hire, cake table & knife, placement of decorations, tailor-made menu's, white linen tablecloths and napkins, crockery, cutlery, glassware, full staffing, venue set-up and your dedicated Wedding Co-ordinator.

Management fee to hire Waterline Restaurant from -	\$1200
Management fee to hire Waterline Bar from -	\$800
Management fee for hire of both venues from -	\$1600
Management fee for hire of entire Resort exclusively- (including 61 rooms, Waterline Restaurant and bar venue)	\$9000

*Subject to availability. 30% non-refundable deposit required.
Quote exclusive of food and beverage.*

Discuss with your Wedding Co-ordinator the range of venue hire options that the Resort can offer you.

Accommodation

Our gift to you on your wedding night includes a complimentary luxurious Honeymoon Suite with a bottle of champagne and cooked breakfast for the bride and groom.

For your guests, Punakaiki Resort offers a range of accommodation options from which to choose. Your guests may make a selection from our Standard Resort Rooms, Suites and Eco-Suites. Please consult with your Wedding Co-ordinator to arrange accommodation. Outlined below, you will find our accommodation rate offered exclusively for your special event.

The rooms are designed in harmony with the local environment and have either ocean or rainforest views. All rooms are staggered to maintain a sense of privacy and seclusion.

Standard Resort Rooms and Suites

Spacious, modern studio units with ensuite and ocean views. The Resort has 26 Standard rooms and 23 Suites. The rooms are only metres from the beach. Each room features:

SKY TV

Wireless internet

Either one queen and one single bed or two queen beds

Deluxe Mini bar

Refrigerator

Tea and coffee facilities

Iron and ironing board

Radio Alarm Clock

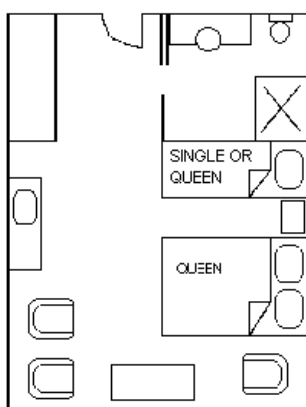
Hairdryer

Complimentary Toiletries

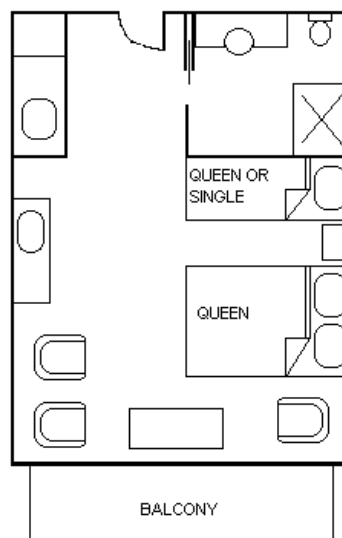
Suites feature kitchenette facilities

Non-smoking

Standard Resort Room



Suite



Eco-Suites

Slightly more spacious than our Standard Resort Rooms and Suites, these 12 luxury suites are eco-friendly with ocean and/or rainforest views. The suites have been designed and built to have minimal impact on the environment.

The materials used include:

Only organically grown timbers

Commercial materials with little or no toxins.

Large solar panels

Ecofleece insulation

Thermocell panels located in the ceilings promoting energy efficiency.

The units were designed and built around the larger native trees and smaller plants were relocated to other areas of the resort.

Environmentally friendly amenities

Energy saving devices

In addition to the Standard Room features, the Eco-Suites feature:

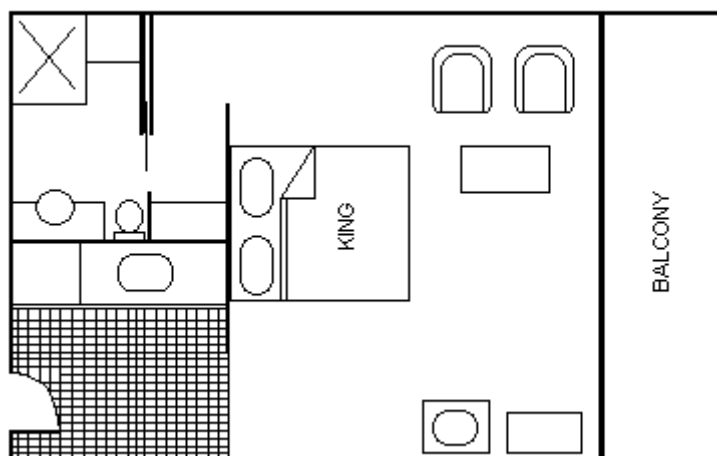
Fully equipped kitchenette including microwave oven, refrigerator and a cook top available on request.

King bed

Ensuite bathroom and bathrobes

Complimentary Evolu Toiletries

Late checkout of 11am.



Rates

	1 st May- 30 th September	1 st October- 30 th April
Standard Hotel Room-	\$140	\$210
Suites-	\$170	\$240
Eco-Suites-	\$190	\$260

More competitive rates may be available depending on the time of year, availability and guest numbers.

Wedding Reception

Customise your special day by choosing from the following selection of plated and buffet menus. Personalised printed menus are included in the management fee. All options include tea and coffee service after dinner.

Canapés Menu

Option A: Selection of 4 (two hot, two cold dishes)	\$16.90pp
Option B: Selection of 6 (three hot, three cold dishes)	\$20.25pp
Option C: Selection of 8 (four hot, four cold dishes)	\$23.60pp

Hot

Spicy Meatballs
 Mini Spring Rolls
 Samosa's
 Sweet Chili Chicken Tenders
 Herb and Coconut Chicken Tenders
 Corn Fritters
 Crumbed Mussels
 Voulevants with a selection of seafood, chicken and bacon & mushroom
 Seasonal Whitebait Fritters
 Mini Satay Chicken Kebabs
 Seared Scallop on mini Blini with Citrus Creme Fraiche

Cold

Seared beef on bruschetta
 Smoked salmon on bruschetta
 Sushi Selection
 Mixed blinis- salmon, beef, cream cheese & chive, sundried tomato & feta
 Bruschetta with a selection of pesto's
 Mini open sandwiches
 Vegetable platter
 Chicken liver parfait on crout with fig and port chutney
 Roast eggplant on crout with crumbled feta

Buffet Dinner

Option One- \$47.25 per person

Roast lamb or beef served with roast potatoes, accompanied with sauce
 Seasonal white fish fillets baked with lemon, olive oil and fresh herbs
 Roast honey mustard chicken drum sticks with rice
 Fresh garden salad with Waterline house dressing
 Orzo pasta salad with sundried tomato, feta and dressed by balsamic vinaigrette
 Warm bread rolls

Passionfruit Cheesecake

Pavlova served with berry compote and freshly whipped cream
 Chocolate mud cake served with berry coulis

Option Two- \$55.00 per person

Whole roast sirloin sliced and served with roast potatoes
 Poached side of fresh salmon served in a garlic cream sauce
 Oven baked chicken in a rich mushroom sauce
 Orzo pasta salad with roast mushroom, spinach and pesto dressing
 Greek salad with tomatoes, capsicum, cucumber, red onion topped with olives and feta cheese
 Warm bread rolls

Passionfruit Cheesecake

Pavlova served with poached berries and freshly whipped cream
 Chocolate mudcake served with berry coulis
For a carvery option please add \$3.00 per person

Set Menu

Option One- \$50.60 per person

Select Two Entrées, Three Mains, Two Desserts

Entrée

Creamy Waterline Seafood Chowder accompanied by fresh bread
 Chicken Salad
 Roast Mediterranean vegetable bruschetta with crumbled feta and olive oil
 Roast Pumpkin Tart topped with sundried tomatoes, caramelized onions & blue vein cheese

Main

Sirloin steak on creamy garlic mashed potato finished with a red wine jus
 Chicken breast served on a potato rosti and a tomato, white wine sauce
 White fish with rice with a white wine cream sauce
 Roast lamb with roast potatoes and red wine jus-lie

Dessert

Warm chocolate mud cake with berry coulis and vanilla ice cream
 Butterscotch pannacotta on a shortbread biscuit and banana anglaise
 Pavlova with berry compote and whipped cream
 Waterline Sundae with berry compote

Option Two- \$61.90 per person**Select Two Entrées, Three Mains, Two Desserts****Entrée**

Soup of the day accompanied with a fresh bread roll

Waterline risotto with seasonal fresh seafood

Greek salad of tomato, olives, red onion, cucumber, capsicum and feta

Zitar dusted lamb salad with Mediterranean style yoghurt dressing

Main

Sirloin steak on potato mashed potato, mushroom and a capsicum sauce

Chicken breast served on roast potatoes with a port wine sauce

Salmon fillet on rice accompanied with sautéed spinach and citrus hollandaise

Roast Mediterranean vegetable tart with a mesculin and almond salad

Dessert

Passion fruit pannacotta, served with berry coulis and cream

Chefs special cheesecake accompanied with vanilla anglaise

Traditional crème brulee

Traditional apple shortcake

Option Three- \$75.00 per person**Select Two Entrées, Three Mains, Two Desserts****Entrée**

Soup of the day accompanied with a fresh bread roll

Waterline risotto with seasonal fresh seafood

Greek salad of tomato, olives, red onion, cucumber, capsicum and feta

Zitar dusted lamb salad with Mediterranean style yoghurt dressing

Main

Sirloin steak on potato mashed potato, mushroom and a capsicum sauce

Chicken breast served on roast potatoes with a port wine sauce

Salmon fillet on rice accompanied with sautéed spinach and citrus hollandaise

Roast Mediterranean vegetable tart with a mesculin and almond salad

Beef eye fillet on new potatoes accompanied by roast Portobello mushroom and rosemary jus

Fish of the Day

Dessert

Passion fruit pannacotta, served with berry coulis and cream

Chefs special cheesecake accompanied with vanilla anglaise

Traditional crème brulee

Traditional apple shortcake

Pavlova with berry compote and whipped cream

Sides- Available for an additional \$3.00 per person per side

Steamed seasonal vegetables

Roast new potatoes

Waterline garden salad

These menus are subject to change due to seasonality, availability and product cost.

Post Wedding Brunch/ Gift Opening

A nice way to end your celebrations, this provides your guests with a chance to catch up the day after your wedding from 10.30am-12.30pm.

Minimum 25 guests

From \$25 per person

Includes a selection of:

Fresh Fruit

Yoghurt

Pastries

Hot Breakfast Buffet

Tea, coffee and fruit juice.

Please note that catering by an outside agency is not permitted.

Beverage Selection

Hosted bars are charged on a consumption basis so that you pay only for what you consume. Please make your selection from the following.

Limited Bar

Standard beer, house wines, orange juice, soft drinks, mineral water

Standard Bar

Standard beer, house wines or wines of your choice, orange juice, soft drinks, mineral water and house spirits.

Full Bar

All beverages listed below including house wines or wines of your choice.

Wine List

Please note that this wine list is subject to change and should be used as a guide only.

Cabernet Sauvignon	Bottle
Church Road Cabernet Sauvignon, Hawkes Bay, NZ	\$45.50
Tempus Two – Hunter Valley, New South Wales (AUS)	\$49.50
Merlot	
Selaks Estate Merlot, Hawkes Bay, NZ	\$32.50
Saint Clair Vicars Choice Merlot – Marlborough, NZ	\$37.50
Forrest Estate Merlot – Marlborough, NZ	\$39.50
Matua Estate Merlot – Hawkes Bay, NZ	\$49.50
Mills Reef Elspeth Merlot – Tauranga, NZ	\$65.00
Pinot Noir	
Wyndham Estate Bin 333 - Australia	\$39.95
Forrest Estate Pinot Noir - Marlborough, NZ	\$42.50
Champagne	
Lindauer Special Reserve – Marlborough NZ	\$35.00
Bollinger Cuvee – French (EUR)	\$99.00
Chardonnay	
Rongopai – Gisborne NZ	\$32.50
Forrest Estate – Marlborough, NZ	\$39.5
Allan Scott – Marlborough NZ	\$42.50
Oyster Bay – Marlborough, (NZ)	\$45.5
Pencarrow – Martinborough, NZ	\$49.50
Sauvignon Blanc	
Five Flax – Marlborough, NZ	\$32.50
Forrest Estate – Marlborough, NZ	\$39.50
Trinity Hill Shepard's Croft, Hawkes Bay, NZ	\$45.50
Palliser Estate – Martinborough, NZ	\$52.00
Varietals	
Five flax Riesling – East Coast, NZ	\$32.00
Anchorage Pinot Gris - Nelson , NZ	\$42.00
Nautilus Pinot Gris – Hawkes Bay, NZ	\$54.00
Spy Valley Gewurztraminer – Marlborough	\$42.00
Moana Park Rose – Hawkes Bay, NZ	\$28.00
Mona Park Ice Dessert Wine – Hawkes Bay, NZ 375mls	\$54.00

Beverage List

Non Alcoholic

Ginger Beer	\$4.00
Sparkling Grape Juice, Coke, Diet Coke,	\$3.50
Lemonade, Soda Water, Ginger Ale, Tonic Water	\$3.50
Brightstone Cider	\$7.00
Fruit Juice	\$4.00

Beer

Light Beer	\$5.00
Standard Beer	\$5.00
Premium Beer	\$7.00
Tap Beer 12'	\$5.00

House Spirits

Double (30ml)	\$7.00
Single (15ml)	\$4.00
Doubles served unless otherwise requested	

Premium Spirits

Double (30ml)	\$9.50
Single (15ml)	\$5.50
Doubles served unless otherwise requested	

Liqueurs (30ml)	\$7.50
Port (45ml)	\$7.50
Sherry (45ml)	\$7.50

Please note that consumption of alcohol, other than that supplied by Punakaiki Resort is not allowed without prior permission.

Recommendations

Florist

Moore than Flowers	Westport	03) 789 5323
Flowers from Karen	Greymouth	03) 768 6319

Hairdresser

Wish Hair Design	Westport	03) 789 6988
Hairworks	Greymouth	03) 768 4906

Photographers

Stewart Nimmo	Greymouth	03) 7686 499 www.stewartnimmo.co.nz
Sheree Cargill	Westport	021 1396906 reerob@xtra.co.nz
David Kerr Photography	Hokitika	03 7558667 021 398748

Nail and Beauty

Body Treats Beauty Therapy and Massage	Greymouth	03) 768 4679
---	-----------	--------------

Celebrants

Guest Transport Options

If traveling from Christchurch, a unique transport option for your guests is the TranzAlpine Train which runs daily from Christchurch to Greymouth. Transfers can be arranged from Greymouth train station to the Resort. For more information, please consult with your Wedding Co-ordinator.

Guest transport from Greymouth, Westport or Hokitika

Kea Tours	Greymouth	03) 768 9292
-----------	-----------	--------------

*Leisure*Activities

The Punakaiki area has numerous activities to entertain your guests while they are visiting for your wedding celebrations. Talk to your Wedding Co-ordinator for more information.

Pancake Rocks and Blowholes

Located 300metres north of the Resort, this walk can take anywhere from half an hour to complete. Particularly spectacular at high tide, your guests will love viewing this amazing phenomenon.

Kayaking

This is a great way to spend time with your guests. Only two minutes from the Resort in Punakaiki Village, you can kayak up the Pororari River and view the spectacular scenery of the Paparoa National Park.

Horse Riding

Located right on the Punakaiki Beach, this is a fun way for you or your guests to spend an afternoon before or after the wedding or perhaps a unique option for your wedding photos.

Golf

There are two golf courses located within 40 minutes of Punakaiki Resort. Greymouth is a par 72 course located on Rochford Road, Kaiata. The course is rarely crowded and surrounded by native bush. Westport is located on Marine Parade at Carter's Beach. This course is a par 72.

Walking Tracks

The Paparoa National Park has numerous walking tracks lasting from half an hour to several days. We would recommend the Truman Track. This walk takes approximately 45minutes for a return trip but you may like to take your time and experience the incredible views of the Southern Alps and a blowhole. At low tide it is possible to explore the several caves on the beach. Only 3.4km north of Punakaiki Resort.

Monteiths Brewery

Tours of this local brewery take approximately one and a quarter hours and run at set times. A fun way to spend a wet afternoon, the tour will allow you to sample the seven beers brewed locally by Monteiths. This attraction is located in Greymouth.

Shantytown

One of New Zealand's premier cultural and heritage attractions, this is a recreated 1900's pioneer town. Open daily until 5pm, located 10km south of Greymouth.

Wedding Planner

Planning your wedding should be fun and enjoyable! To help your wedding celebrations run as smoothly as possible, we have included a wedding planner to assist in creating your perfect wedding.

Guest List

You should obtain the address, contact numbers, and email addresses for each of the following:

- Bride's Mother
- Bride's Father
- Groom's Mother
- Groom's Father
- Chief Bridesmaid
- Bridesmaids
- Flower Girl
- Best Man
- Groomsmen
- Page Boy

6-18months ahead

- Decide on wedding time and location
- Discuss budget with your fiancé and decide on a cost limit
- Draft a guest list
- Decide on wedding ceremony and reception venues
- Choose wedding attendants (bridesmaids, groomsmen, etc)
- Consider bridal attire
- Choose and book a photographer
- Book a minister or celebrant
- Decide on honeymoon location
- Select music/ entertainment/ DJ for ceremony and reception
- Book a consultation with the Wedding Co-ordinator at Punakaiki Resort
- Organise wedding insurance

3-6 months ahead

- Order wedding stationery
- Make an appointment with florist
- Order and hire appropriate equipment
- Select wedding rings
- Choose MC for the wedding
- Plan an agenda for ceremony and reception
- Select hairdresser and beautician and arrange a trial
- Book accommodation through your Wedding Co-ordinator at Punakaiki Resort

2 months ahead

Give notice of intention to marry- registration
Mail invitations
Decide on menus and drinks with your Wedding Co-ordinator
Book wedding apparel
Discuss and plan photos
Select and order cake

4 weeks ahead

Confirm all bookings and arrangements with your Wedding Co-ordinator
Plan seating arrangements for reception
If guests are staying at the Resort, confirm numbers
Ask speakers to arrange speeches
Trial your make-up

2 weeks ahead

Check arrangements with photographer
Confirm numbers with your Wedding Co-ordinator
Check and confirm honeymoon booking
Have a wedding rehearsal

One week ahead

Pack for your honeymoon
Collect and try wedding outfits
Organise someone to return the outfits
Confirm wedding equipment
Ensure wedding attendants are aware of plans
Confirm the Wedding Day agenda with your Wedding Co-ordinator

The day before

Confirm arrival of flowers and cake
Confirm hair and make-up
Check music/ entertainment
Have nails manicured
Pack an emergency kit including needle and thread, safety pins, bandaids and extra stockings.